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34001 W. Jefferson Ave, Brownstown Township, Michigan 48173

Regular Meeting
Minutes September 16, 2026

The Board meeting was called to order by Chairman Tim Neighbors at 10:02 am at the SHVUA wastewater treatment plant.

Roll Call:	Brownstown – Roxie Fairchild	S. Rockwood – Art Wenzel
	Flat Rock – Eric Holtz	Gibraltar – Jon Csont
	Huron – Eric Scanland	Van Buren - Sean Bellingham
	Woodhaven – Tim Neighbors	
Also present:	Dan Alford	Randy Pentiuk, Attorney
	Mark Houle, Jacobs	Noah Bednar, Jacobs
	Luke Amory, Jacobs	Nick Lenzi, Jacobs
	Aaron Uranga, HRC	Lauren Fath-Azam
	Roger Minyard, Woodhaven	Jeffrey Brust, Woodhaven
	Matthew Vack, Flat Rock	

Agenda: As presented.

Minutes:
Motion by Flat Rock, second by Brownstown to approve the Meeting Minutes from the August 19, 2026 Board Meeting. All Communities are present. Motion carried unanimously.

August 2026 Expenditures:
Motion by Van Buren, second by S. Rockwood to approve August 2026 Expenditures totalling $1,285,955.88. All Communities are present. Motion carried unanimously.

Trial Balance and Budget to Actual as of September 30th, 2026:

Motion by Brownstown, second by Flat Rock to receive and file the trial balance and budget to actual as of September 30, 2026. All Communities are present. Motion carried unanimously.

Jacobs Report:

Mark Houle noted that the compliance communication was not included in the meeting packet because it was received in September. A draft reply was sent to Dan Alford and is due to the State by October 3rd. Jacobs has completed several projects, one of which includes power washing and painting the water tower. Mr. Houle added that he is preparing to resubmit the PFOS limits to EGLE soon.

Noah Bednar reported that there were NPDES exceedances this month, and all related documentation was submitted to the State. The service area received an average of 1.63 inches of precipitation this August. Exhibits 1 and 2 show trends for various parameters. Ferric was utilized more heavily toward the end of the month. As shown in Exhibit 3, phosphorus usage was high but remained under the limit. Jacobs is experimenting with the balance of these chemicals ahead of the new limit taking effect next year and will discuss this in greater detail in the annual report later in the year.

Mr. Alford inquired why orthophosphate and ferric showed a usage spike on August 18th and 19th. Mr. Bednar attributed this to a surge event, noting that there was a significant dip just prior to it while ferric was recirculating. Jacobs also decided to increase ferric dosing toward the end of the month to minimize risk.

Mr. Bednar continued his report, noting that IPP operations proceeded as normal. Ten odor reports were received in August from the same three sources. Mr. Houle noted that Ecosorb has been running, which has helped minimize odors, and Jacobs plans to get the pump house odor control system fully operational. Mr. Bednar added that there was a 20-day span without a single complaint.

Chemical and energy usage was up due to the past month's efforts to get caught up on solids inventory; however, Jacobs expects those numbers to decrease in September. The plant is preparing to haul biosolids in October.

Collection system work is ongoing, with further inspections scheduled. The wet well and property at Trenton Arm pump station have been cleaned up. Odette continues to run as designed, and routine maintenance is proceeding with nothing out of the ordinary. Jacobs is focusing its efforts on getting the HVAC systems up and running before winter. New Exhibits 10 and 11 are financially related, with the goal of helping track progress. Generally speaking, items in yellow are in the early stages of planning, white items are projects in progress, and green items are completed projects. Larger projects, which draw from capital expenditures, are shown in Exhibit 11.

MISS DIG activity included 53 tickets processed and 18 markings completed past month. Sustainability, training and community outreach is going well. Jacobs is currently doing lab testing for the Huron River Watershed Council as they do their summer river sampling.

Mr. Houle introduced Luke Amory from Jacobs, who discussed the various utility companies across the country that have experienced cyberattacks. He outlined that federal-level movements are being made to allow program funds to be allocated to cybersecurity work. Jacobs is now reviewing all technology as it is implemented in the process controls at SHVUA to ensure the utility is prepared for these guidelines and requirements. Randy Pentiuk asked for clarification on whether the EPA legislation will set a standard and whether Jacobs is evaluating where SHVUA stands relative to that standard. Luke confirmed that the goal is to assess and measure where the utility currently stands.

Dan Alford added to Jacobs' odor report by stating that DTE completed an inspection of local natural gas mains in a area generating frequent odor reports and found nothing. The Wayne County Drain Commission has provided inspection reports and the location of a buried drain that runs through a high odor area and was last inspected five years ago. Mr. Pentiuk inquired what time the complaints are typically received from residences, and Mr. Houle noted that the odors are usually reported around 3:00 to 5:00 p.m. Nick Lenzi stated he appreciates the Board's support.

Mr. Alford highlighted that page 66 showcases the plant's biosolids inventory. Currently, we have an estimated full capacity date of March 3rd, 2027, which reflects the good job Jacobs is doing, as well as the payoff of SHVUA's financial commitment to the LysteGro technology.

CDM Smith Billable Flow Report for August 2026:

Capacity Exceedances

Dan Alford informed the board that there were no exceedances in the month of August.

Motion by Woodhaven, second by Van Buren to receive the CDM Smith Billable Flow Report for August. All Communities are present. Motion carried unanimously.

HRC Report:

Haag Tank Improvement Project

Aaron Uranga reported that six contractors attended the pre-bid meeting, with bids due at the end of September. Mr. Pentiuk inquired whether the bid recommendation will be presented to the Board in October. Mr. Uranga noted that, provided there are no alarming issues with the bids, the award can be brought to the Board for approval in October, which requires 100% board member attendance and a unanimous vote for approval.

Regarding the punch list items, it has been difficult for the contractor to gain access to the tank because the rag ball needs to be cleaned out of the grit tanks. Once that is cleared, the contractor will return to address the remaining punch list items.

System Manager Report:

ADA Compliance for SHVUA Website

The System Manager is requesting authorization to execute a Digital Accessibility Services for Website Compliance proposal from Common Threads Consultancy, LLC. This work scope will assist SHVUA to meet website compliance with the Americans with Disabilities Act by April 2027. The base quote totals $3,500, with a not to exceed amount of $5,000.

Motion by Woodhaven, second by Brownstown approve the Digital Accessibility Services Statement of Work from Common Threads Consultancy, LLC for a not-to-exceed amount of $5,000, and for the Chairman to execute it on behalf of the Authority. Motion carried unanimously.

Gravity Thickener Mechanism Replacements Authorization
Mr. Alford presented Jacobs request authorization to approve a maintenance project to purchase three thickener mechanisms from Evoqua Water Technologies LLC. This equipment purchase will allow Jacobs to obtain replacement parts that will be installed in 2027 under a separate maintenance project request. This purchase has been budgeted from cash reserves under the 2026 Capital Improvement Plan.

Mr. Houle reassured the board that during installation, the plant would have no issues operating, as Jacobs typically utilizes only two tanks at a time. Each tank would be out of service for six months to a year. Once all four are revitalized, the plan is to keep all four on rotation. Installation is scheduled to begin in late 2027 and extend into 2028.

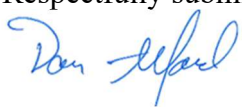
Motion by Woodhaven, second by S. Rockwood to accept the Jacobs' maintenance project recommendation to purchase three sludge thickener mechanisms from Evoqua Water Technologies LLC for $894,500 and the Chairman to execute it on behalf of the Authority. A roll call vote was taken with full attendance.
Brownstown – yes; Flat Rock – yes; Gibraltar – yes; Huron -yes; S Rockwood – yes; Van Buren – yes; Woodhaven – yes.
Motion carried unanimously.

Attorney Comments:
Randy Pentiuk reported that his firm continues to work on the EPA grant. He thanked Brownstown Township staff for their assistance in the matter and added that the process is on track.

Other Business:
No other business is to be presented at this time.

Adjournment:
Motion by S. Rockwood, second by Brownstown to adjourn the monthly SHVUA board meeting at 10:43 am. All Communities are present. Motion carried unanimously.

Respectfully submitted,



Dan Alford, PE
System Manager