



**Regular Meeting  
Minutes – April 21, 2021**

The Board meeting conference call was called to order by Chairman Jim Gorris at 10:00 am.

Roll Call:      Brownstown – Bill Turner                      Flat Rock – Justin Danosky  
                         Gibraltar – Jim Gorris                                      Huron – Jim Lancaster  
                         Van Buren - Sharry Budd                                      Woodhaven – Tim Neighbors  
                         S. Rockwood – Art Wenzel

Also present: Firooz Fath-Azam                                      Randy Pentiuk, Attorney  
                         Sean Bellingham    Stacey Reeves, Plante Moran  
                         Scott Mangold, Jacobs    Jim Taylor, Van Buren  
                         Tim Sullivan, HRC    Lauren Fath-Azam  
                         Scott Denison, Gibraltar    Kerry Morgan, PCK

**Agenda:**      As presented.

**Minutes:**

Motion by Huron, second by Flat Rock to approve the Meeting Minutes from the March 17, 2021, Monthly Board Meeting. All Communities are present. Motion carried unanimously.

**Expenditures:**

Motion by Woodhaven, second by Gibraltar to approve the March 2021 expenditures of **\$1,654,097.09**. All Communities are present. Motion carried unanimously.

**Trial Balance as of April 30, 2021, & Budget to Actual as of April 21, 2021**

Motion by Woodhaven, second by Van Buren to receive and file the Trial Balance as of April 30, 2021, and the Budget to Actual as of April 21, 2021. All Communities are present. Motion carried unanimously.

**MEMBER COMMUNITIES**

Brownstown Township • City of Flat Rock • City of Gibraltar • Huron Township • City of Rotulus • Village of South Rockwood • Van Buren Charter Township • City of Woodhaven

**Jacobs Report:**

Scott Mangold reported that the plant lost power last night at approximately 8:50 pm and is still out currently. DTE has reassured Jacobs that the plant should have power by this afternoon. In the meantime, the plant is operating on a generator and is handling plant flows appropriately. Firooz Fath-Azam reiterated that the plant has plenty of storage space, and there is no threat of any sewer backups.

Mr. Mangold continued to report for March that all regulatory reports were submitted on time. The EQ Basin was used from March 26 to 30. No bypassing was needed during this event. Currently, the plant is running on three Biodeck tanks. Forty-five dry ton equivalent of biosolids were hauled in March. The approximate storage full date is June 21, 2021.

Regarding the Outfall Inspection, the contractor is about 1/3 of the way through their pre-qualification process. The inspection is anticipated for August/September 2021. In regard to maintenance projects, the Sludge Transfer Pump has been rebuilt in-house, cleaned the transition box for Trenton Arm as well as the Outfall Chamber at the end of Lee Rd. Approximately year to date, Jacobs has used \$41,000 of the \$85,000 maintenance budget. The Breaker repair project is scheduled for April, as well as rehabilitation of the Primary Clarifiers. Jacobs will address a couple of safety issues and work with HRC on the CIP and work on ongoing training with their staff in April.

Mr. Fath-Azam inquired if there has been any landfilling of sludge disposal, which is the most expensive option. Mr. Mangold confirmed that there had been no landfilling of biosolids, and all the biosolids had been land applied.

**CDM Smith Billable Flow Report for March**

Motion by Gibraltar, second by Woodhaven to receive the CDM Smith Billable Flow Report for March. All Communities are present. Motion carried unanimously.

**SHVUA 2020 Audit, Financial Statement, and Equity Reports**

The Audit starts on page 74 of the packet. Stacey Reeves reported that nothing in the Audit was surprising. The Financial Statements beginning on page 77 and page 79 show an unmodified clean opinion. The Financial Statements are very comparable to prior years, except for the debt. Mrs. Reeves also pointed out the Contingent Liability disclosure.

Motion by Gibraltar, second by Van Buren to approve the 2020 Audit and Financial Statement. All Communities are present. Motion carried unanimously.

Mrs. Reeves continued to report that the Equity Report is a service that the Authority provides to the member communities to look at their equity interest in the Authority.

Motion by Huron, second by Flat Rock to approve the Equity Interest Calculation. All Communities are present. Motion carried unanimously.

**HRC Report**

**Priority 1 & 2 Improvement Project**

Tim Sullivan reported that HRC conducted a pre-bid meeting and has optional site visits every Wednesday. Mr. Fath-Azam asked Mr. Sullivan to go over the issue of the prevailing wages clause in bid documents. Mr. Sullivan noted that prevailing wages are included in the bid documents since it is a large-scale job. It includes all of the trades and consists of a significant amount of electrical and includes structural repairs, which need to be well coordinated.

**Lystek Design-Build Update**

Mr. Sullivan continued to report that HRC staff is continuing to meet with Lystek to resolve issues. Lystek's critical item currently is to get a bundle together for the permit department. In one week, Lystek will have their 90% submittal. Lystek is still on schedule, but HRC is getting some hesitancy from Lystek, and Mr. Sullivan does see that there could be some delays.

**System Manager Report**

**Lystek Essential Work Letter**

Firooz Fath-Azam reported that Lystek asked the Authority to write a letter so that their employees and their staff can cross the border more easily. The letter was prepared and cosigned by Mayor Gorris and Mr. Fath-Azam

**Attorney Comments**

**Open Meeting Act Virtual Meeting Update**

Randy Pentiuk reported that the legislature did not extend the remote meeting amendment, which means that the Authority needs to comply with the open meetings act. Note that the law allows exceptions, including when a public emergency is declared, and the Wayne County Health Officer did declare a public emergency this past March. It is now up to the Authority to determine if they would like to meet in person or remotely. Mr. Pentiuk recommends that the Authority continues to meet remotely. It has been decided that May's meeting will be remote.

Mr. Pentiuk continued to add that the Tax Exemption Application, which was submitted to the State's Treasury Department, is now in the hands of Michigan EGLE.

**Other Business**

Mayor Jim Gorris notified the board that this would be his last term as Mayor of Gibraltar. His term will officially end on November 8, 2021. No other business was presented at this time.

**Adjournment:**

There being no further business to come before the Authority, the meeting was adjourned at 10:50 am and went into a closed session upon adjournment.

Respectfully submitted,



Firooz Fath-Azam  
System Manager

Attachments:

- a. Minutes from the March 17, 2021, SHVUA Board Meeting
- b. Expenditures for March 2021
- c. Trial Balance as of April 30, 2021, & Budget to Actual as of April 21, 2021
- d. Jacobs Monthly Operating Report for April 2021
- e. CDM Smith Billable Flow Report for April 2021
- f. SHVUA 2020 Audit, Financial Statement, and Equity Reports
- g. HRC Report
- h. System Manager Report
- i. Attorney Comments